AN ANALYSIS OF THE INSTRUCTIONS IN BAHASA INGGRIS TEXTBOOK FOR 10TH GRADE STUDENTS PUBLISHED BY THE INDONESIAN MINISTRY OF EDUCATION AND CULTURE

Thesis

Submitted as Partial Fulfillment of the Requirements to Obtain the Strata One (S1) Degree



By:

SELVI MAHARANI 1300950/ 2013

Advisors:

Dra. An Fauzia Rozani Syafei, M. A. Sitti Fatimah, S.S, M.Ed, Ph.D

ENGLISH DEPARTMENT FACULTY OF LANGUAGES AND ARTS UNIVERSITAS NEGERI PADANG 2018

HALAMAN PERSETUJUAN SKRIPSI

Judul

: An Analysis of the Instructions in Bahasa Inggris Textbook

for 10th Grade Students Published by the Indoneisan

Ministry of Education and Culture

Nama

: Selvi Maharani

NIM/BP

: 1300950/2013

Program Studi: Pendidikan Bahasa Inggris

Jurusan

: Bahasa dan Sastra Inggris

Fakultas

Bahasa dan Seni

Padang, Agustus 2018

Disetujui oleh:

Pembimbing 1,

Pembimbing 2,

Dra. An Fauzia Rozani Syafei, M.A. NIP. 19630701 198803 2 001

Sitti Fatimah, S.S., M.Ed., Ph.D. NIP. 197206151999032002

Ketua Jurusan,

Dr. Refnaldi, S. Pd., M. Litt. NIP. 19680301 199403 1 003

HALAMAN PENGESAHAN LULUS UJIAN SKRIPSI

Dinyatakan Lulus Setelah Dipertahankan di Depan Tim Penguji Skripsi Jurusan Bahasa dan Sastra Inggris Fakultas Bahasa dan Seni **Universitas Negeri Padang**

An Analysis of the Instructions in Bahasa Inggris Textbook for 10th Grade Students Published by the Indoneisan Ministry of Education and Culture

Nama

: Selvi Maharani

NIM/TM

: 1300950/2013

Program Studi: Pendidikan Bahasa Inggris

Jurusan

: Bahasa dan Sastra Inggris

Fakultas

: Bahasa dan Seni

Agustus 2018 Padang,

Tim Penguji

1. Ketua

: Prof. Dra. Yenni Rozimela, M.Ed., Ph.D.

2. Sekretaris : Dr. Zul Amri, M.Ed.

3. Anggota

: Fitrawati, S.S., M.Pd.

4. Anggota

: Sitti Fatimah, S.S., M.Ed., Ph.D.

5. Anggota

: Dra. An Fauzia Rozani Syafei, M.A.

Tanda Tangan



UNIVERSITAS NEGERI PADANG KULTAS BAHASA DAN SENI JURUSAN BAHASA DAN SASTRA INGGRIS

Jl. Belibis, Air Tawar Barat, Kampus Selatan FBS UNP, Padang. Telepon/Fax: (0751) 447347

SURAT PERNYATAAN TIDAK PLAGIAT

Saya yang bertanda tangan dibawah ini:

Nama

: Selvi Maharani

NIM/ TM

: 1300950/2013

Program Studi: Pendidikan Bahasa Inggris

Jurusan

: Bahasa dan Sastra Inggris

Fakultas

: FBS UNP

Dengan ini menyatakan bahwa skripsi saya dengan judul An Analysis of the Instructions in Bahasa Inggris Textbook for Grade 10th Students Published by the Indonesian Ministry of Education and Culture adalah benar merupakan hasil karya saya dan bukan plagiat dari karya orang lain. Apabila suatu saat terbukti saya melakukan plagiat maka saya bersedia diproses dan menerima sanksi akademis maupun hukum sesuai dengan hukum dan ketentuan yang berlaku, baik di institusi Universitas Negeri Padang maupun masyarakat dan Negara.

Demikianlah surat pernyataan ini saya buat dengan penuh kesadaran dan rasa tanggung jawab sebagai anggota masyarakat ilmiah.

Diketahui oleh,

Ketua Jurusan Bahasa dan Sastra Inggris

Saya yang menyatakan,

Dr. Refnaldi, S. Pd., M. Litt. NIP. 19680301 199403 1 003

Selvi Maharani NIM. 1300950

ABSTRAK

Maharani, Selvi. 2018. An Analysis of the *Instructions* in *Bahasa Inggris* Textbook for 10th Grade Students Published by the Indonesian Ministry of Education and Culture. Skripsi. Pendidikan Bahasa Inggris. FBS Universitas Negeri Padang.

Penelitian ini merupakan penelitian analisis yang dilakukan untuk mengetahui kualitas buku teks Bahasa Inggris untuk kelas 10 terbitan kementrian Pendidikan dan Budaya yang digunakan dalam pembelajaran. Instrumen penelitian ini adalah format evaluasi yang digunakan oleh peneliti sebagai pedoman untuk mengevaluasi buku teks. Format analisis terdiri dari kategori instruksi yang terdiri dari tiga indikator sebagai kriteria instruksi yang baik. Setelah dianalisis, kualitas buku teks Bahasa Inggris ini tidak memenuhi syarat sebagai buku pelajaran yang baik karena hanya satu kriteria yang memenuhi sebagai kualitas instruksi yang baik digunakan; instruksi yang diawalai dengan silent period sebesar 67% dari total instruksi yang memang diawali dengan silent period. Namun, kriteria lain tidak dapat dikategorikan ke dalam instruksi yang baik karena hanya 52.4% instruksi dari total instruksi kategori pembangunan pemikiran siswa yang kritis yang ditemukan dalam membangun pemikiran siswa yang kritis, dan 45,7% instruksi dari total instruksi kategori yang diikuti oleh contoh ditemukan yang memang diikuti oleh contoh. Artinya, hanya instruksi yang diawalai dengan silent period yang memenuhi kriteria buku pelajaran yang bagus, sedangkan untuk membangun pemikiran kritis dan diikuti dengan contoh hanya rata-rata.

Kata kunci: Bahan Ajar, Analisis Materi, Instruksi, HOT (Higher Order Thinking), dan Taksonomi Bloom.

ACKNOWLEDGMENTS

All praises to Allah SWT Whose Mercy and Protection had led the writer to endlessly fight for the making of her thesis "An Analysis of the Instructions in Bahasa Inggris Textbook for 10th Grade Students Published by the Indonesian Ministry of Education and Culture". Shalawat and Salam may be upon the Prophet Muhammad SAW.

Firstly, the writer would like to express her deep gratitude to her advisors, Dra. An Fauzia R. Syafe'i, M. A. and Sitti Fatimah, S.S, M.Ed, Ph.D who had given their valuable time and advice in assisting the writer to finish her thesis. Next, the writer would like to say thank you to Dr. Refnaldi, S. Pd., M. Litt., the Head of English Department, and Fitrawati, S. S., M. Pd., the Secretary of English Department, who had given a supervision for the writer in the making of her thesis.

Most importantly and unforgettably, the writer would like to express her great love and compassion to her family: her mother, Marnida Rakhman, whose persistent believes at the importance of education, had made the writer become an intellectual modesty woman; her beloved brother, Hadi Mubarakh, whose determination and toughness had inspired the writer to be as strong as him.

Padang, August 2018

Selvi Maharani

TABLE OF CONTENTS

ABSTRAK	i
ACKNOWLEDGMENTS	ii
TABLE OF CONTENTS	iii
LIST OF TABLES	v
CHAPTER 1 INTRODUCTION	
1.1 Background of the Problems	1
1.2 Focus of the Research	4
1.3 Formulation of the Problem	4
1.4 Research Questions	4
1.5 Purpose of the Research	4
1.6 Significance of the Research	4
1.7 Definition of Key Terms	5
CHAPTER 2 REVIEW OF RELATED LITERATURE	
2.1 Teaching Materials	6
2.2 Textbook	7
2.3 Textbook Analysis	9
2.4 Instruction as a Category of Textbook Analysis	19
2.4.1 Criteria of Good Instruction	20
2.4.1.1 Instructions which Encourage Critical Thinking	20
2.4.1.2 Instructions Followed by Examples	33
2.4.1.3 Instructions Permitting Silent Period (in the Beginning of the Lesson)	33
2.4.2 The Conceptual Framework	35
CHAPTER 3 RESEARCH METHODOLOGY	
3.1 Design of the Research	36

3.2 Object Research	36
3.3 Instrumentation	36
3.4 Technique of Data Collection	39
3.5 Technique of data Analysis	40
CHAPTER 4 FINDINGS AND DISCUSSION	
4.1 Findings and Analysis	41
4.1.1 Instructions which Encourage Critical Thinking	42
4.1.2 Instructions Followed by Examples	47
4.1.3 Instructions Permitting Silent Period (in the Beginning of the Lesson)	50
4.2 Discussions	53
4.2.1 Instructions which Encourage Critical Thinking	53
4.2.2 Instructions Followed by Examples	55
4.2.3 Instructions Permitting Silent Period (in the Beginning of the Lesson)	56
CHAPTER 5 CONCLUSION AND SUGGESTIONS	
5.1 Conclusion	58
5.2 Suggestions	59
BIBLIOGRAPHY	60
APPENDIX	63

LIST OF TABLES

Table 1. Analysis Format	37
Table 2. The Quality of Classification	39
Table 3. Data Analysis Format	42

CHAPTER 1

INTRODUCTION

1.1 Background of the Problems

English Language Teaching (ELT) materials are anything that can be used to help students learning a subject (Tomlinson, 2003). The materials are needed in the teaching-learning process for teachers and students. For teachers, the materials guide them in teaching the subject. On the other hand, for students, the materials help them in learning the subject. "They can be workbooks, course books, handouts of power points, newspapers, videos, etc." (Richards, 2001, p. 251) So, the materials will support the success in teaching-learning process to achive the learning goals.

To make materials effectively used in studying process, the materials should be analyzed. According to Nwike (as cited in Martha 2015) explains, "In order to make an affective teaching material, the teachers have to pay attention in selecting textbooks materials before they used it in teaching (analysis)" (p. 11).

There are two reasons why ELT materials are necessary to be evaluated. First, an evaluation of ELT materials measures the value or potential value of a set of learning materials, so it helps the teacher to make use of them in classroom effectively. The analysis was expected to determine whether the material is good or not

Second, the analysis of ELT materials includes making judgments about the effect of the materials on the people using them as a useful process in its own right. It gives insight into the organizational principle of material and helping

them to keep up with development in the field. The material is good or not would be shown by analysis materials for learning English. This could be seen from how the textbook compiles the material that had the level of students' thinking ability (High Order Thinking Skills) in learning.

Before evaluating the textbook, the category decided into the good teaching material category. According to Tomlinson (2003) and Richards (2001) there are six categories. They are design, instruction, variety of learning resources, language, content, and activities. Every category has different criteria itself in determining whether the book is good or not. It means that every category can be evaluated separately. So, the textbook can be a good textbook for one category, but not for another category. For example textbook "A" has good content category; however, it is lack of design category. So, the textbook "A" can be adopted as content source of material to teach English in classroom for teacher.

In many schools in Indonesia, there are two types of materials which are commonly used by teachers and students: a textbook and workbook. A textbook is a book that contains of detailed explanations of a particular topic. It leads students to master the subject in the class. Workbook is a book contains of exercises and tasks that can be used by students to strengthen their understanding of a subject. So, the textbook and workbook are used in the Learning English classroom.

One of textbooks which is used in learning English is *Bahasa Inggris* textbook for 10th grade students published by the Indonesian Ministry of Education and Culture. This textbook is based on curriculum 2013. The textbook consists of four skills. They are listening, speaking, reading, and writing skill. In

listening skill, the textbook helps students to listen carefully what they are heard. In speaking performance, the textbook enable student to explore speaking performance by giving them speaking exercises. It was completed by pronunciation practice understanding the correct pronunciation. In reading skills, the textbook gave some text helping students to understand what they read. It is completed by text structure explaining the structure of the text. However, in writing skill, the textbook helps student to write the text based on the topic discussed (see appendix 1 for more detail). Every skill has different exercise to make students understood more about the topics. In addition, this textbook also has the grammar review to explain all about grammar, vocabulary builder to enrich the vocabulary of students, and the warmer to attract students' attention in starting the lesson.

In short, based on the explanation above the researcher conducted research of *Bahasa Inggris* textbook for 10th grade students published by the Indonesian Ministry of Education and Culture. The category evaluated was the second category, instruction category. Based on the result of instruction evaluation, the aspect critical thinking in line with cognitive development in the curriculum 2013 was found. According to Sunardi (2017) and Sujadi (2017), they explained that in learning English students should be able to master 6 levels of critical thinking ability from the basic level to the high level. It also explained that students should be able to build critical thinking which was explained in the Blooms Taxonomy. They should master 6 levels of critical thinking ability known as, those were

remembering (C1), understanding (C2), applying (C3), analyzing (C4), evaluating (C5), and creating (C6).

1.2 Focus of the Research

The researcher focused on analysis *Bahasa Inggris* textbook for 10th grade students published by the Indonesian Ministry of Education and Culture. The evaluation will be focused on the instructions used in the textbook.

1.3. Formulation of the Problems

Based on the focus of the researcher above, the researcher formulated the problem into "What is the quality of the *Bahasa Inggris* textbook for 10th grade students published by the Indonesian Ministry of Education and Culture in term of the instruction used?"

1.4 Purposes of the Research

The purposes of this research were:

To find out the quality of the *Bahasa Inggris* textbook for 10th grade students published by the Indonesian Ministry of Education and Culture in term of instruction used.

1.6 Significance of the Research

The finding of this research was expected to analys whether the quality of the textbook is good or not. The exercises were adopted in leaning classroom because the instructions were followed by exercises. If the quality of the instructions category was good, so the exercise could be adopted in the classroom. If the quality of instructions category was not good, so this research provided the basis

for the author of the textbook and teachers who use this textbook to develop exercises to make high order thinking was achieved.

The finding of this research was also expected to assist English teachers to carefully select the appropriate teaching materials for English teaching and learning process. As the result, the teachers eventually could determine which teaching materials, in the case of textbooks, that fit the classification of good teaching materials. It was also expected to help the teachers to carefully determine their action toward the textbook whether to adopt, adapt or reject. It means that when the materials in the textbook are not good enough for teaching they could anticipate it by preparing other teaching materials. When there were still few weaknesses in textbook that was used, the teachers were expected to complete the materials by adding appropriate teaching materials to the student's need.

1.7 Definition of Key Term

- 1. Teaching Materials: anything that can be used to help students learn a subject.
- Materials Evaluation: a process done to find out the quality of teaching materials.
- 3. Textbook: a book that contains detailed explanations of a particular subject, it leads students to master the subject in the class.
- 4. Instruction: anything that is done purposely to facilitate learning that includes constructivist methods and self-instruction, as well as more traditional views of instruction, such as lecture and direct instruction.

CHAPTER 5

CONCLUSION AND SUGGESSTIONS

5.1 Conclusion

Based on the findings discussed previously, it can be concluded that the quality of *Bahasa Inggris* textbook for 10th Grade Students Published by the Indonesian Ministry of Education and Culture is not qualified as the good textbook. This result was gotten from the quality of indicators of the instructions category of being evaluated, such as "the textbook instructions encourage learners to build critical thinking", "the textbook instructions encourage followed by examples", and, "The textbook instructions permit a silent period (at the beginning of the lesson)".

The indicators with weak quality of instructions category for *building* critical thinking because that not more a half of all of instructions of C4 to C6 levels which are the slightly higher beyond their current proficiency level are ready that mentioned by Tomlinson (2003) theory.

The indicators with weak quality of instructions category for the textbook instructions followed by examples because the instructions without followed by examples are much than with followed by examples

Meanwhile, the quality of the instruction for *permitting a silent period* was good because almost all of chapters began with *permitting silent period* instructions.

This result shows that this textbook cannot be used as a teaching material used for teaching and learning process, unless there is a massive and overall revision done in order to boost the quality of this textbook especially *for building critical thinking*.

5.2 Suggestions

Textbook are the sources for the students learn and practice their language. Therefore, they must reflect the principles of good teaching materials. Based on the detailed and careful evaluation that had been conducted, it was revealed that the quality of *Bahasa Inggris* Textbook for 10th Grade Students Published by the Indonesian Ministry of Education and Culture was weak. Related to this result, the researcher of this research proposes several suggestions as follows:

- 1. A detailed and overall revision must be done in order to improve the quality of this textbook especially for the instructions category.
- 2. If there is no such a detailed and overall revision toward this textbook, then it is highly suggested not to use this textbook, but to use other textbook that fit the principles of good instructions category.
- It needs the next research about the instructions from this book which are not grouped into the six levels of build critical thinking and silent period criterias.

BIBLIOGRAPHY

- Aiken, L. R. (1995). *Rating Scales and Checklist*. Canada: John Wiley & Sons, Inc.
- Andreson, L. W. and Krathwohl, D. R. (2001). *A Taxonomy for Learning, Teaching and Assessing: a Revision of Bloom's Taxonomy*. New York. Longman Publishing.
- Aytug, E. (2007). An Efl Textbook Evaluation Study In Anatolian High Schools: 'New Bridge To Success For 9th Grade New Beginners' (Thesis). Bilkent University: The Department of Teaching English.
- Brown, H. D. (2000). Teaching by Principles: An Interactive Approach to Language Pedagogy. New York: Pearson Longman.
- Brown, J. D. (2000). The Elements of Language Curriculum: A Systematic Approach to Program Development. Massachusetts: Heinle & Heinle Publishers.
- Brown, H. D. (2004). *Language Assessment: Principle and Classroom Practices*. New York: Longman.
- Cambridge Advanced Learner's Dictionary. (2008). (3rd ed.). Cambridge: Cambridge University Press.
- Chaisongkram, C. (2011). An Analysis of an English Textbook: Megagoal 1 (Thesis). Thammasat University: English for Career, Chaisongkram Language Institute.
- Djaffar, Z. (2016). An Evaluation of a Teaching Material Entitled "English Learning Material For Creative Students" Used at Junior High Schools in Padang (Thesis). UNP: English Department.
- Gay, L.R., and Airisian, P. W. (2000). *Educational Research: Competencies for Analysis and Application* (5th ed). New Jersey: Prentice Hall.
- Gay, L.R., and Airisian, P. W. (2009). *Educational Research: Competencies for Analysis and Application* (9th Ed.). New Jersey: Prentice Hall.
- Golombisky, K., and Hagen, R. (2010). White Space is Not Your Enemy. New York: Focal Press.
- Harmer, J. (2001). The Practice of English Language Teaching. Harlow: Longman.
- Harwood, N. (2010). *English Language Teaching Materials: Theory and Practice*. Cambridge: Cambridge University Press.

- Lathif, M. (2015). An Evaluation of English Textbooks for the Eighth Grades of Junior High School (Thesis). UNY: English Department.
- LeFevre, J.A., and Dixon, P., (2009). *Do Written Instructions Need Examples?*. Retrieved on March 19, 2018. From https://doi.org/10.1207/s1532690xci0301 1
- Longman English Dictionary Online. Retrieved on November 17th, (2017). from www.ldoceonline.com.
- Martha, R.E., (2015). An analysis of speaking materials in an English textbook entitled talk active based on tomlinson's theory (Thesis). UNP: English Department.
- McGrath, I. (2002). *Materials Evaluation and Design for Language Teaching*. Edinburgh: Edinburgh University Press
- Mishan, F. (2005). *Designing Authenticity into Language Learning Materials*. Bristol: Intellect Books.
- Reigeluth, C. M. (1999). *Instructional-Design Theories and Models: A New Paradigm of Instructional Theory*. (1st ed., Vol.2). New Jersey: Lawrence Erlbaum Associates Publishers.
- Reigeluth, C. M., & Alison A. C. C. (2009). *Instructional-Design Theories and Models: Building a Common Knowledge Base*. (3rd ed., Vol. 3). New York: Routledge.
- Richards, J. C. (1994). *Educating Second Language Children*. Cambridge: Cambridge University Press.
- Richard, J.C. (1999). *Approaches and Methods in Language Teaching*. Cambridge: Cambridge University Press.
- Richards, J. C. (2001). *Curriculum Development in Language Teaching*. Cambridge: Cambridge University Press.
- Rubdy, R. (2003). Selection of Materials. In Tomlinson, B. (Ed). *Developing Materials for Language Teaching*. London, . New York: Continuum
- Samanta. (2011). Using White Space (or Negative Space) in Your Design.

 Retrieved on November 17, 2017. From https://webdesign.tutsplus.com/articles/using-white-space-or-negative-space-in-your-designs--webdesign-3401
- Saraceni, C. 2003. Adapting Course: A Critical View. In Tomlinson, B. (Ed). Developing Materials for Language Teaching. London, . New York: Continuum.

- Sunardi, & Sujadi, I. Sumber Ajar Calon Peserta Program PLPG Mata Pelajaran Pedagogi. Jakarta: Kementrian Pendidikan dan Kebudayaan Direktorat Jendral Guru dan Tenaga Kependidikan.
- Gustafsson, B. (2008). High Order Difference Methods for Time Dependent PDE. German: Spinger.com
- Tomlinson, B. (1999). *Developing Criteria for Materials Evaluation*. IATEFL Issues, 147, 11. London, New York: Continuum.
- Tomlinson, B. (2003). *Developing Materials for Language Teaching*. London, (Ed). New York: Continuum.
- Tomlinson, B. & Masuhara, H. (2010). *Research for Materials Development in Language Learning*.(2nd ed.). London, New York: Continuum.
- Tomlinson, B. (2011). *Materials Development in Language Teaching*. (3rd ed.). London, Cambridge: Cambridge University Press.
- Werner, P. K., & John P. N. (2007). *Mosaic 2 Grammar*. New York: McGraw-Hill.
- Young, D. J., (1999). Affect in Foreign Language & Second Language Learning: A Practical Guide to Creating a Low-Anxiety Classroom Atmosphere. USA: McGraw-Hill.
- Wala, D. A. S. (2003). A Coursebook is What It is because of What It has to Do: An Editor's Perspective. In Tomlinson, B. (Ed). *Developing Materials for Language Teaching*. London, . New York: Continuum.
- Widiati, U., Rohmah, Z., and Furaidah. (2016). *Bahasa Inggris (English Textbook)*. Jakarta: The Ministry of Education and Culture.